Application Requirements for Zoning Permits

An application for a zoning permit shall be filed with the Administrative officer on form(s) provided by the municipality. Required application fees, as set forth by the Legislative body, also shall be submitted with each application. In addition, the following information will be required as applicable:

Permitted Uses. Applications for a permitted use shall include a sketch, no smaller than 8½ inches by 11 inches, drawn to scale, that depicts the following:

1. The dimensions of the lot, including existing property boundaries;
2. The location and footprint of existing and proposed structures or additions;
3. The location of existing and proposed accesses (curb cuts), driveways and parking areas;
4. The location of existing and proposed easements and right-of-ways;
5. Existing and required setbacks from property boundaries, road right-of-way, surface waters and wetlands;
6. Other such information as required by the Administrative Officer to determine conformance with these regulations.

*** Note: Application must demonstrate that state regulations have been met where required. In Item 2 show all room layouts for single and two-story structures.

Town of West Haven - Application for Zoning Permit

The undersigned applicant hereby requests a zoning permit for the following use, to be issued on the basis of the representations contained herein. Permit is voided in the event of misrepresentations contained herein or failure to complete construction within two (2) years of the date of approval.

Location of Property (address): _____

Zoning District (check one): Settlement _____ Agricultural _____ Conservation _____

Date Property was purchased: _____ Recorded in Book _____ Page _____

Name(s) of Landowner(s) _____ Address: _____

Telephone _____ _____

Nature of Work (check one): New Construction _____ Addition _____ Subdivision _____ Other _____

Type of Building or Work: _____

Existing Use of Building site/land: _____

Proposed Use and/or occupancy of building/land: _____

Total Property Owned: _____ acres Property frontage on road _____ feet

Building Setback (in feet) from: Front lot line _____ Rear lot line _____

Side property line _____ Side property line _____

A General Plot Plan Showing the Location of the Property and Buildings or Work Areas Must be Submitted on the Back of this Application.

Signature of Applicant(s): _____ Date: _____

For use of zoning administrator only

Application No.: _____ Date Received: _____

Fee received (check all that apply): New construction/Subdivision/Use Change - $25.00 _____
Alteration - $10.00 _____ Recording fees - $14.00 _____

Approved Disapproved Date: _____

Reason(s) for Denial: _____

Other Permit(s) needed: _____

_____

Signed: _____
Administrative Officer

*** Note: Since, by law, an interested party may appeal any decision of the Administrative Officer within 15 days of such decision, this permit, if approved, shall not take effect until the time for such appeal has passed and no construction may begin until that time. Not appealed by (approved date plus 15 days) _____.

Revised 3/18/2022